



DEPARTMENT OF THE ARMY
HEADQUARTERS, 10TH MOUNTAIN DIVISION (LIGHT INFANTRY) AND FORT DRUM
FORT DRUM, NY 13602-5000

AFDR-CG

7 March 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum #17, Integrated Disability Evaluation System (IDES) and Profile Review Guidance

1. References.

- a. AR 40-501, Standards of Medical Fitness.
- b. AR 40-502, Medical Readiness.
- c. DA PAM 40-502, Medical Readiness Procedures.
- d. DODI 1332.18, Disability Evaluation System.
- e. DODM 1332.18, v.1, Disability Evaluation System Manual: Processes.
- f. FM 7-22, Holistic Health and Fitness (H2F).
- g. Memorandum, AFDR-CG, Command Policy Memorandum #6, Health Promotion, Risk Reduction, and Suicide Prevention, 9 September 2022.
- h. Memorandum, AFDR-CG, Command Policy Memorandum #6.A, 10th Mountain Division (Light Infantry) Risk Determination Guide, 9 September 2022.

2. This memorandum supersedes Command Policy Memorandum #17, Profile Review Policy, dated 9 September 2022.

3. Purpose. This memorandum is to establish policy on profile reviews by medical providers and commanders at each echelon: company, battalion, brigade, and division.

4. Fort Drum medical providers (Medical Doctor/Doctor of Osteopathic Medicine, Certified Physician Assistant, Nurse Practitioner, Physical Therapist, Occupational Therapist) and Fort Drum credentialed Behavioral Health Officers (BHO) are the only authorized signatories for profiles (e.g., first signature). For units without a medical provider or Behavioral Health Officer, any credentialed provider at Fort Drum may substitute.

AFDR-CG

SUBJECT: Command Policy Memorandum #17, Profile Review Policy

5. IDES providers are the only authorized approval signatories for a Medical Evaluation Board (MEB) and enrollment into the IDES (e.g., second signature).
6. All duty restriction recommendations or fitness determinations from a network or off-post provider must be transferred onto a DA Form 3349-SG, "Physical Profile Record," by one of the above authorized providers.
7. All temporary musculoskeletal profiles will automatically enroll Soldiers into the 10th Mountain Division Unbreakable Warrior Program (UWP), outlined in separate training guidance.
8. All Soldiers enrolled in the IDES will be counseled by the Company Commander, outlined in the "IDES Commander's Guide" (Encls 1 & 2).
9. All Platoon Sergeants or Staff Section Noncommissioned Officers will be counseled by the Company Commander outlined in the "IDES Commander's Guide" (Encls 2 & 3).
10. Commanders at all levels will utilize the Commander's Portal application on Medical Operational Data System's Medical Readiness Portal to review profiles according to the following timelines:
 - a. Troops, Batteries, and Companies. (1) Review all profiles describing duty limitations within seven days after issuance of a profile; (2) make deployability determination in Commanders Portal on all profiles not constrained by regulation or policy for all Soldiers within their command.
 - b. Battalions. Perform a monthly review of temporary profiles lasting 120 days or more.
 - c. Brigades. Perform a monthly review of temporary profiles lasting 180 days or more.
11. Command led profile review meetings will occur regularly at each echelon from Company to Division. Required frequency, attendance, and content review for each are as follows:
 - a. Company level:
 - (1) Frequency. Weekly at Company Meetings.
 - (2) Attendance. Command Team, UWP Senior Medic or Medical Provider.
 - (3) Musculoskeletal Profile Content Review. All musculoskeletal profiles, including patterns of physical training injuries, UWP progression rates, Soldier's

AFDR-CG

SUBJECT: Command Policy Memorandum #17, Profile Review Policy

performance at UWP, and overall Soldier's performance against the physical requirement of their particular office/duty will be reviewed.

(4) Behavioral Health Profile Content Review. All behavioral health profiles including, duty restrictions, treatments and prognosis, and overall Soldier's performance against the physical requirement of their particular office/duty will be reviewed. If Commander's have assessed a Soldier as high risk, in accordance with the "10th Mountain Division (LI) Risk Determination Guide (Appendix A)", a High Risk baseball card should be utilized and reviewed (Encl 4).

(5) IDES Cases Content Review. All IDES cases which have failed or expected to fail DoD timeline goals within any stage of the MEB, Physical Evaluation Board (PEB), or Transition phases.

Note: Reviews should be conducted in such a way to follow the Health Insurance Portability and Accountability Act (HIPAA) and to protect Personally Identifiable Information (PII).

b. Battalion, Brigade, and Division level:

(1) Frequency. Monthly at the respective echelons' Wellness Team meetings or equivalent meeting.

(2) Attendance. Command Teams, Medical Provider, BHO or Behavioral Health Team Lead, UBW Senior Medic, H2F, Chaplain, and Legal.

(3) Musculoskeletal Profile Content Review. All musculoskeletal profiles including, patterns of physical training injuries, UWP progression rates, Soldier's performance at UWP, overall Soldier's performance against the physical requirement of their particular office/duty, and plan for Soldiers with 240 days or more of profiling will be reviewed. Focus will be on medical treatment, prognosis, and disposition.

(4) Behavioral Health Profile Content Review. All behavioral health profiles including, duty restrictions, treatments and prognosis, and overall Soldier's performance against the physical requirement of their particular office/duty will be reviewed. If Commander's have assessed a Soldier as high risk, in accordance with the "10th Mountain Division (LI) Risk Determination Guide (Appendix A)", a High Risk baseball card should be utilized and reviewed (Encl 4).

(5) IDES Case Content Review. All IDES cases which have failed to meet Department of Defense (DOD) goal(s) and have exceeded by the following number of days.

(a) Battalion: >1 day past DOD goal of any stage of the MEB, PEB, or Transition Phases.

AFDR-CG

SUBJECT: Command Policy Memorandum #17, Profile Review Policy

(b) Brigade: >14 days past DOD goal of any stage of the MEB, PEB, or Transition Phases.

(i) Soldiers who have failed to meet the DoD goal of any stage or phase >30 days will be reported to the Division Surgeon (10thmtndivurg@army.mil) using the IDES Review Baseball Card (Enclosure 5).

(ii) IDES Baseball Cards are due the last Friday of each month for review by the Deputy Commanding General – Sustainment.

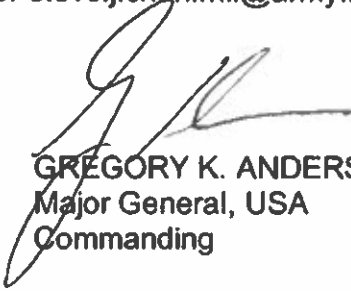
(c) Division: >30 days past DOD goal of any stage of the MEB, PEB, or Transition Phases.

Note: Reviews should be conducted in such a way to follow the HIPAA and to protect PII.

12. The point of contact for this memorandum is Lieutenant Colonel Steve J. Chun, Division Surgeon, at (315) 772-8438, or steve.j.chun.mil@army.mil.

4 Encls

1. SM Counseling
2. PSG Counseling
3. IDES CDR's Guide, 7 Dec 23
4. CPM #6. A, Risk Guide, 9 Sep 22
5. IDES Review Baseball Cards



GREGORY K. ANDERSON
Major General, USA
Commanding

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