

ACTION VERBS

Achieve	Confer	Expand	Involve	Produce	Sketch
Act	Conserve	Expedite	Join	Program	Solve
Adapt	Consolidate	Experiment	Judge	Project	Specify
Address	Construct	Explain	Lecture	Promote	Speak
Adjust	Consult	Explore	Lead	Protect	Staff
Administer	Contact	Express	Learn	Proofread	Standardize
Adopt	Contribute	Extinguish	Listen	Propose	Streamline
Advance	Control	Extract	Locate	Provide	Study
Advertise	Convert	Facilitate	Log	Publicize	Submit
Advise	Convey	File	Made	Question	Suggest
Aid	Cooperate	Finance	Maintain	Raise	Summarize
Allocate	Coordinate	Follow up	Manage	Realize	Supervise
Allot	Correspond	Focus	Manipulate	Reason	Supply
Amend	Counsel	Forecast	Market	Relate	Support
Analyze	Create	Formulate	Measure	Receive	Surpass
Anticipate	Critique	Found	Mediate	Recommend	Survey
Apply	Debate	Gather	Memorize	Reconcile	Synergize
Appoint	Decide	Generate	Mentor	Reconstruct	Synthesize
Appraise	Define	Govern	Merge	Record	Tailor
Approve	Delegate	Grade	Model	Recruit	Talk
Arbitrate	Deliver	Group	Modify	Reduce	Teach
Arrange	Demonstrate	Guide	Monitor	Refer	Tend
Assemble	Describe	Handle	Motivate	Regulate	Test
Assess	Design	Head	Navigate	Rehabilitate	Train
Assign	Detail	Help	Negotiate	Reinforce	Transfer
Assist	Determine	Hire	Observe	Relate	Transcribe
Assume	Detect	Hone	Obtain	Repair	Transform
Attain	Develop	Identify	Offer	Replace	Translate
Audit	Devise	Illustrate	Operate	Report	Travel
Authorize	Diagnose	Implement	Orchestrate	Represent	Treat
Balance	Diagram	Improve	Order	Research	Tutor
Budget	Direct	Incorporate	Organize	Reserve	Undertake
Build	Discipline	Increase	Originate	Resolve	Unify
Calculate	Discuss	Individualize	Outline	Restore	Unite
Catalogue	Dispense	Influence	Overhaul	Retain	Update
Chair	Display	Inform	Oversee	Retrieve	Upgrade
Chart	Distribute	Initiate	Participate	Revamp	Use
Check	Draw	Innovate	Perform	Review	Utilize
Clarify	Edit	Inspect	Persuade	Revise	Verbalize
Classify	Elect	Inspire	Photograph	Reward	Verify
Coach	Eliminate	Install	Pilot	Sample	Visit
Collaborate	Emphasize	Instill	Plan	Schedule	Visualize
Collect	Encourage	Institute	Play	Screen	Weigh
Combine	Enforce	Instruct	Practice	Search	Win
Communicate	Enlarge	Insure	Predict	Secure	Work
Compare	Ensure	Integrate	Prepare	Select	Write
Compile	Entertain	Interact	Prescribe	Sell	
Complete	Establish	Interpret	Present	Separate	
Compose	Estimate	Interview	Preside	Serve	
Compute	Evaluate	Introduce	Prevent	Set up	
Conceptualize	Examine	Invent	Print	Shape	
Condense	Exceed	Investigate	Problem-	Share	
Conduct	Execute	Invite	solve	Show	
			Process		

